

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CHARITABLE TRUSTS UNIT**

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**APPLICATION FOR LICENSE
TO CONDUCT GAMES OF CHANCE
PURSUANT TO RSA 287-D**

This Application for License must be filed with the Department of Justice, Office of the Attorney General, Charitable Trusts Unit, 33 Capitol Street, Concord, NH 03301-6397 and the Chief of Police for the municipality in which the games of chance are to be conducted at least fifteen (15) days prior to the first game date of each month. A \$25.00 application fee made payable to the appropriate city or town treasurer must accompany the copy filed with the Chief of Police. No license shall be issued unless the application form is fully completed by the duly authorized officer, director, or official of the charitable organization.

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- 1.** Name and address of charitable organization:

 - 2.** Name, title, and residence address of duly authorized officer, director, or official of charitable organization:

 - 3.** Date of incorporation: _____ (See RSA 287-D:1, III, which requires that charitable organizations defined by this statute be incorporated for at least two years prior to filing this application)

 - *4.** A copy of the Letter of Determination of Tax Exempt Status issued by the Internal Revenue Service **must** be attached to this application (see note below).

- *5. A copy of the Articles of Agreement which states the purpose of the charitable organization **must** be attached to this application (see note below).
6. Is the charitable organization registered with the Attorney General, Charitable Trusts Unit? Yes _____ No _____

If the answer is **yes**, please provide the registration # _____

If the answer is **no**, please advise in writing the reason(s) the charitable organization is not registered with the Attorney General, Charitable Trusts Unit.

7. A list of the names and addresses of the current bona fide members **must** be attached to this application.

8. Date(s) and location(s) of games of chance to be operated by charitable organization:

Date(s) of event: _____

Type of event: _____

Location of event: _____ (address)
_____ (city)

Any changes to the information provided in this application must be reported immediately to the Department of Justice, Office of the Attorney General, Charitable Trusts Unit and the Chief of Police for the municipality in which the games of chance are to be conducted.

I, _____, _____ of
(print name) (title)

_____, under oath hereby certify that I am
(name of charitable organization)

authorized to sign this certification and that (a) the information provided on this application is accurate; (b) only bona fide members of the charitable organization will operate the games of chance (c) that neither the applicant nor any member of the charitable organization who will be participating in the operation of the games of chance has been convicted of any crime or has violated the statutes or rules governing charitable gambling; and (d) the applicant and any member of the charitable organization who will be participating in the operation of the games of chance is aware of all statutes and rules applicable to the operation of the games of chance.

Title _____ Date: _____

STATE OF
COUNTY OF

Before me personally appeared _____, the signer of the foregoing Application for License to Conduct Games of Chance, who has acknowledged him/herself as such officer of the said charitable organization, and such officer being authorized to do so, has read the foregoing application, and has before me deposed and said that the above statements, and all attachments, are true and correct to the best of his/her knowledge and belief.

Notary Public
My Commission Expires: _____

Date: _____

NOTICES TO APPLICANT:

A complete financial report for each license issued must be submitted to the Office of the Attorney General, Charitable Trusts Unit and the Chief of Police within fifteen days after the expiration date of the license.

RSA 287-D:2-b, VI states that no person convicted of a criminal offense or violated certain statutes or rules shall participate under the statute. PLEASE NOTE: you may be asked for further information by the chief of police in the town in which you are applying for a permit for verification purposes.

***These documents must be attached to the first application filed by the charitable organization with each police chief. It will not be necessary to resubmit the information requested in paragraphs 4 and 5 unless changes or amendments occur. Any updated information or amended organizational documents must be submitted to the Attorney General and police chief at the time the application is filed.**